



**Kittatinny Lodge 5
Order of the Arrow, BSA**



Lodge Executive Committee Meeting
January 17, 2016

The January 17, 2015 Lodge Executive Committee Meeting was called to order by Lodge Chief Tony Stianchie and took place at Hawk Mountain Scout Reservation in the Kittatinny Room. The Obligation was recited.

Attendance:

Nathan Bender, Rudy Benkert, Kyle Dierolf, Thomas Droege, Edward Dundore, Dean Fick, Jonathan Fritz, Vaughn Golden, Jacob Hensinger, Russell Hobaugh, Brandon Huey, Dean Huey, Nathan Klein, Glenn Leshner, Gerald Miller III, David Morgan, Nicholas Morton, Glenn Piper, Nicholas Spease, Steven Spease, Anthony Stianchie, Benjamin Strausser

Officer Reports:

Chief – Lodge Chief, Tony Stianchie, thanked everyone involved in making the Lodge Leadership Development so successful and specifically mentioned Tyler Resch and Ben Strausser for their work. He also expressed that he thought the LLD was a great opener for the 2016 lodge year and that he looks forward to working with all of the chairmen and advisers.

Vice-Chief of Administration – Vice-Chief of Administration, Tyler Resch, was not present. However, Tyler reported that Cacoosing District will be hosting a first responder day and wanted to see that the lodge provided assistance. He also expressed that camp will be doing several projects in the spring including building more tent platforms and constructing more pavilions. Additionally, he thanked everyone for coming the LLD and that he is looking forward to a great year.

Vice-Chief of Activities – Vice-Chief of Activities, Ben Strausser, didn't have much to report, but thanked everyone who came to LLD and hoped that they had a fun time.

Secretary – Lodge Secretary, Vaughn Golden, presented the minutes from the December LEC and Planning Meeting which were composed mostly by 2015 Secretary, Tony Stianchie.

Vaughn asked for a motion to approve the December 19th, 2015 LEC minutes. The motion was made by Nick Spease and seconded by Nick Morton and carried.

Vaughn also thanked everyone for attending LLD. He asked that all chairmen please bring written reports the LEC meetings in the future.

Treasurer – Treasurer, David Morgan, presented the current treasurer's report. He explained that the report was fairly blank since it is the beginning of the lodge year. He explained certain aspects of the report including reserved funds vs the balance.

Chief Tony Stianchie asked for a motion to approve the treasurer's report. The motion was made by Nick Spease and seconded by Nick Morton.

Glenn clarified that what we just approved was a treasurer's report, and not the budget.

Adviser Reports:

Lodge Adviser- Lodge Adviser, Rudy Benkert, thanked everyone for showing up to LLD and to Ben and Tyler for putting everything together. He also announced that Dave Morgan (treasurer) and himself had been working on a budget for the 2016 year. He said that this is a year of change and that things are going to be interesting.

Associate Lodge Adviser- Associate Lodge Adviser, Kyle Dierolf, extended his appreciation to Ben and Tyler for one of the best LLD courses he's seen in a few years and is glad that things are coming together. He also thought that the agenda for today's meeting was fairly robust and that we will be getting the year off to a great start. He also expressed that he appreciated everyone for working with a very busy start of the lodge year and is looking forward to things slowing down over the next few weeks.

Committee Reports:

Activities – Activities chairman, Jacob Hensinger, reported he did not have much new to report other than that he is starting to plan as well as recruiting new members to assist with activities.

Brotherhood – Brotherhood Chairman Lewis Goodman III was not present.

Ceremonies – Ceremonies chairman, Brandon Huey, reported that ceremonies had a training workshop on January 16th in which only himself and two other youth had attended, but two more stopped in to sign up for the committee. They also made a few choker necklaces at the workshop. He said recruiting is starting to work slowly but surely.

Camp Promotions and Elections – CP&E Chairman, Andrew Simmons, was not present.

Communications – Communications Chairman, Nick Morton, reported he was working on finishing up The Wolf's Tale to be sent out to the advisers and officers and that it would possibly be finished tonight. He also said he will be looking for people to help with folding, tabbing and labeling as well as recruiting more people to help with the committee.

Conference/Conclave – Conference/Conclave Chairman, Chris Daynorowicz, was not present.

Health and Safety – Health and Safety Chairman, Mark Boran, was not present.

Historian – Historian Chairman, Thomas Droege, introduced himself and thanked the lodge for a great LLD. He said he is planning to get history displays organized for upcoming lodge events.

Kitchen – Kitchen Chairman, Nick Spease, thanked everyone for a great LLD and that he can't wait to start planning the menu for the April OA weekend.

Kittatinny Inc. – Kitty Inc. Chairman, Dean Fick, was not present at the time of his report. Adviser Ed Dundore said there was nothing to report.

Membership – Membership Chairman, John Conlen, was not present.

Ordeal – Ordeal Chairman, Noah Kayhart, was not present.

Service – Service Chairman, Cole Butz, was not present. Tony remarked that the information from Tyler Resch indicated that we would be building tent platforms and pavilions at the April and May weekends.

Troop Team Rep – Troop Team Rep Chairman, Kevin Reichart, was not present.

Vigil – Vigil Chairman, Ben Klein, was not present.

Old Business:

- **December Planning Meeting-** Tony reported that the LEC went well and that the new officers were inducted, calendar firmed down, and themes picked for the weekend.
- **Lodge Leadership Development-** Tony reported that LLD was a great start to the year and thought that everyone in attendance took something out of it.
- **STEM University-** Vaughn reported that we had a good showing at the STEM University service project and that our help was noticed and appreciated by council and the attendees.

New Business:

- **Ordeal Process Changes-** Vaughn discussed possible changes to the ordeal process at weekends including possibly adding a parent's meeting for Ordeal candidates, allowing elangomats to go to the weekend for free, using the clan system, and allowing a social time for candidates before the ordeal begins. Any votes on the ideas were postponed.
- **NEXT-** Tony explained that national will be hosting an event called NEXT hosted at Indiana University. The purpose of the event is almost a small NOAC with a maximum of five people per lodge. The cost is approximately \$375 per participant. If the lodge were to pay for the group, the total cost would be \$1,875. The idea was proposed to pay half of the cost for participants which would cost \$937.50. The matter was tabled until Dave Morgan presented the budget.

Following the discussion of the budget, it was agreed to provide \$1,000 for offsetting half of the cost to register for NEXT with the remainder being spent on transportation expenses to the event.

- **Budget-** Treasurer David Morgan, explained that lodge finances will now be handled through OALodgeMaster. Reports can now be generated and contain information for the budget, expenses, and revenue for each committee, events, special events, and other functions. It will also allow budget tracking for old years. We will also be able to use the system to record individual expenses and determine how much money was

actually used. The only actual expenses submitted against the 2016 budget so far have been CP&E and Membership expenses. Out of the fifteen committees, only nine submitted budgets to work with. Dave Morgan also pointed out the special events column which includes items such as Conclave and NEXT. Dave continued to explain that if we stick to the budget we will be positive for the year, however since we don't have accurate records, it will be very difficult to determine the reality of the budget and that at the very least, we will be able to track expenses for the 2017 budget. Lodge Administration Adviser, Glenn Piper, expressed that he thinks there will be more expenses than projected from CP&E and Membership. Dave Morgan praised CP&E and Communications for well broken down committee budgets. Kitchen Chairman, Nick Spease, asked how kitchen funds would be handled. Dave Morgan said food costs will be tracked in the events column since they should pertain to each individual weekend. Secretary, Vaughn Golden, asked if the portions of Ordeal and Brotherhood costs such as pins, sashes, and flaps will also come out of the events column, to which Dave Morgan confirmed. He also pointed out additional points: the budget is not accounting for "extra" wanted but not needed items. Dave Morgan also presented the expense reimbursement form which everyone must submit to the Treasurer before making purchases so that we can keep accurate records of where money is going as well as what to expect. The form is available via the lodge website. Dave Morgan also stated that he will attempt to give each committee a quarterly update of their current balance against the budget, but that anyone can request to see their numbers at any time. A motion to approve the budget was made by Jacob Hensinger and seconded by Nick Spease. The motion carried.

- **National Leadership Seminar-** Lodge Chief, Tony Stianchie, explained the basic information about National Leadership Seminar. He stated that the next NLS is scheduled for March 11th-13th at Camp Alpine and that we are looking for a third person to attend. The expenses for NLS will also be coming out of the training portion of the budget.
- **2017 Conclave Chairman-** Secretary, Vaughn Golden, explained that the lodge is still looking for someone to chair Kittatinny's 2017 Conclave. He explained that it's a tough, but fulfilling job and that you get to work with Richie.
- **Ceremonies Patch-** Ceremonies Chairman, Brandon Huey, presented a patch to fundraise for improvements to the lodge circle and lodge regalia. Brandon Huey explained there will be two patches produced, one to reward members of the ceremonies teams, the other will be a

\$10 patch that anyone could purchase. Several detailed applications would be to resolve safety issues along the path leading to the circle, building more steps at the circle entrance, and fixing the collapsing seating. Ceremonies Adviser JJ Miller commented that he thought it would be a good idea to not hinder the lodge budget and would help ceremonies. He also explained the patches would be pre-ordered so there wouldn't be extras. Lodge Chief, Tony Stianchie, asked if there was a time frame. JJ Miller explained that he could have a quote on the patches by the February LEC meeting then could go to production shortly after. Treasurer, Dave Morgan, mentioned there was money allotted in the budget to fix regalia, but JJ Miller explained that regalia would cost much more than the budget could cover. Brandon Huey also explained that the fundraiser patch would also cover the cost of the ceremonies participation patch and the rest would help support his dream of having a drum and dance team in place by the September weekend. Vaughn asked Dave Morgan if the raised funds would be earmarked and reserved just for ceremonies use, to which he responded that they would be marked as revenue for the committee. Nick Spease motioned to approve the patch design and Nathan Bender seconded. The motion carried.

- **Lodge Banquet-** Lodge Chief, Tony Stianchie, said the banquet will be hosted November 12th and that we are looking for a youth that would be interested in organizing it. Tony added that an Ad-Hoc committee would be formed. Glenn added that the committee would be in charge of location, expenses, menu, catering, getting a speaker and more.
- **Kittatinny Award Patch-** Lodge Chief, Tony Stianchie, presented a draft of the 2017 Kittatinny Award camp for Hawk Mountain Summer Camp. The patch design was passed around and debated. Jacob Hensinger motioned to approve the patch with revisions of adding a WWW and ghosted fleur de lis, Nathan Bender seconded. The motion carried.
- **Prism-** Lodge Chief, Tony Stianchie, explained the original circle has been rebuilt at the summit circle and that national is hosting events where the lodge is able to send eight people. He said that interested people should place their names on a paper to show their interest. He said the tickets will reserve your spot, but the \$180 cost must be paid to go to the event.
- **Vigil Selections-** Lodge Chief, Tony Stianchie, explained that Vigil Honor selections are scheduled to take place following the February 21st LEC meeting. He said recommendation forms are available on the website and should be submitted by February 14th, but they aren't required. He

also noted that a list of eligible candidates will be published ahead of time.

Good of the Order:

- Secretary, Vaughn Golden discussed the possibility of fundraising to offset the overall cost of Ordeal and Brotherhood conversions. He said nothing is set in stone, but he is working on details to be developed in the near future. Richie Tylka, Conclave 2017 Adviser, recommended possibly doing individual camperships instead of trying to offset the overall cost.
- Secretary, Vaughn Golden also mentioned that he will reach out to adults to coordinate driving to #LEAD in the coming week.
- Lodge Chief, Tony Stianchie, mentioned the April weekend is coming up and that the committees should begin making plans.
- Lodge Administration Adviser, Glenn Piper, suggested finding local service projects outside of scouting to expose the lodge to different areas of the community.
- Conclave 2017 Adviser, Richie Tylka, mentioned that the Emergency Services Day will be coming up at Blue Marsh and that he will be contacting asking Communications to forward information to the lodge.
- Conclave 2017 Adviser, Richie Tylka, brought up the fact that 2017 Conclave needs to be thought about and that themes, a promotional piece, and a chairman should all be established by March and should be ready by the June Conclave Business Meeting. Lodge Chief, Tony Stianchie, said he's looking to find a member to chair the conclave committee, an Richie is looking for advisers.
- Ceremonies Chairman, Brandon Huey, stated he will host another ceremonies training workshop before the April weekend and that this one may take place down in Berks County as most of the ceremonialists are coming from that area.
- Secretary, Vaughn Golden, mentioned we need to consider the forms for the lodge weekends and getting them out in regards to the elangomat idea presented earlier under new business. Associate Lodge Adviser, Kyle Dierolf, suggested putting a cap on the elangomat idea to

avoid losing money and since we needed to get signups out even earlier.

- Treasurer, Dave Morgan clarified that all reimbursement forms should go to him, but any actual money should go to council as usual.

Lodge Chief, Tony Stianchie, asked for a motion to adjourn. Nick Spease made a motion to adjourn and was seconded by Andrew Fick. The motion carried

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Vaughn E. Golden".

Vaughn E. Golden
2016 Lodge Secretary

[These minutes were approved by the LEC on February 21st, 2016]