

FROM: Camping Promotions and Elections
TO: Unit Leaders

Attached you will find your 2021 Unit Election packet. Please review these materials carefully, as there have been some changes made to the election process and criteria for membership.

Elections should be held between January 1 and March 15, 2021, and as a courtesy to the election teams, request you schedule your unit election as far in advance as possible to your desired election date. **Please plan appropriately and do not wait until the deadline to schedule your election.**

Thank you for giving the youth of your unit the opportunity to expand their Scouting experience and leadership skills by participating in the Order of the Arrow. We look forward to conducting your 2021 unit election. The following checklist is provided for your convenience.

When You Receive Your Election Packet

- [] Review your 2021 CP&E Packet.
- [] Post the Lodge Events Calendar and Fee Schedule at your meeting location.
- [] Choose the type of Camping Promotion you desire.
- [] Choose the time and place and format (in-person or virtual) of your CP&E visit.
- [] Complete your online Election/Promotion Request form (emailed to you) or contact your District CP&E Representative to schedule your election.

Before Your Election

- [] Discuss the upcoming OA Elections with your unit so they understand what the OA is, what the eligibility requirements are, and what the election procedure is. This is also a good time to explain what is expected of an Arrowman in terms of time and commitment, should they join.
- [] Enter the names of eligible youth on your UNIT ELECTION REPORT form.
- [] Print and have ready a copy of your Unit Roster (from council or MyScouting.scouting.org) so we have all the correct elected candidate's contact information.
- [] Hold your Camping Promotion and Election night.

After your Election

- [] If you held an election which resulted in candidates being elected, you may nominate eligible adults from your unit. Ask your election team for the adult nomination forms before they leave your meeting. DO NOT have your adult register to take their Ordeal until they are approved and receive confirmation.
- [] Follow up with your elected candidates to make sure initial paperwork is received and that they have gone online to schedule their Ordeal Weekend.
- [] If you have Candidates attending a weekend, we recommend at least one other Arrowman from your unit attend so there is a friendly face and to support him in his Ordeal.

Jeremy Kirlin
Council CP&E Chairman
610-621-0719

Jim Kirlin
Council CP&E Adviser
484-645-3958